

## **FACTS Enrollment for Current & New Families**

**Dear Parents/Guardians who are CURRENTLY enrolled at St. Rose and FACTS Management,**

St. Rose of Lima School will continue to use FACTS Management Company for tuition billing and payment processing for the 2017-2018 academic year. Your family will automatically be re-enrolled on FACTS Management using the same payment plan. You must contact the Tuition Office if you would like to change your payment plan and/or your payment dates.

**Dear Parents/Guardians who are NEW to St. Rose of Lima School,**

FACTS Management Company is the company that manages tuition billing and payment processing for St. Rose of Lima School. In addition to the St. Rose of Lima School 2017-2018 registration paperwork you must also enroll online with FACTS Management Tuition.

The good news is.....*enrollment is as easy as 1, 2, 3!!!*

1. Log-on to the St. Rose of Lima School Website: [saintroseschool.com](http://saintroseschool.com). Under Admissions/Financial Information and Tuition click on the FACTS Management Logo.
2. On the FACTS Management Website under “New User” select “Create a username & password” then enter the requested information.
3. The final step is to select and authorize a “Payment Plan”.

The FACTS Payment agreement will prompt you for the information needed for your enrollment. If you have any questions while you are enrolling you may call FACTS Management at 1-866-441-4637 or me at (401)739-6937.

After you have entered your enrollment information and authorized your payment plan, I will review the application online, enter the tuition amount and submit to FACTS Management.

Please call or e-mail me at the school office if you have any questions.

Peace,

Mrs. Kim Izzi  
Principal